

CONTRIBUTORS GUIDELINES

Number of letters: minimum 6,000. Suggested: between 6,000 and 10,000

Line spacing: 1

Font: Times New Roman

Titles: Bold

Text size: 17

Title length: Maximum 70 letters, including spaces

Subtitles: Bold

Text size: 17

Subtitle length: Maximum 70 letters, including spaces

Main text: Plain

Text size: 12

Notes: Keep to a minimum

How to insert notes: (1) with brackets and one space from text

Example: cane (1)

Bibliography: Bibliographies must be reported in this order:

- Full name and surname of the author or authors in plain text
- Title and subtitles in italics
- Publishing date in plain
- Titles of magazine articles must be quoted in plain text and with quotation marks.
- Titles of newspaper articles must be quoted in italics.

Quotes: Quotes must be written in brackets. Please use this system:

Example: (Mao Zedong 1937: 67)

- Author
- Date
- Page number
- References must be reported fully in the bibliography
- Only for scientific articles, where multiple quotations are used, please use [1], [2]...

Images: A minimum of two pictures in high resolution for each article.

Scan images from books by using DERETINATURA

Image captions:

- Name and surname of the author (If known)
- Full title of the work of art + subtitle (if any)
- In case of the objects, details must be inserted (specific techniques and materials used, places and provenience. In case of places or actions, please report useful information.

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N.B. – important

In order to smooth the publishing timing, we kindly ask you to:

- Highlight words and phrases you wish to appear in bold in **BLU**
- Highlight words and phrases you wish to appear in italics in **RED**
- Highlight words and phrases you wish to appear in bold and italics in **GREEN**

Terms that must always be in italics are:

- *Camelia Sinensis*
- All foreign terms which are not used commonly in Italian
- Greek and Latin terms
- Name of books, ships, etc...